

Margaret Wix Primary School & Nursery

"Respect, Self-Belief, Curiosity, Kindness and Resilience"



Dear Parents/Carers

Parent/Carer Consultations:

Tuesday 21st October 3.30pm-5.30pm and Thursday 23rd October 3.30pm - 7pm

I am delighted to advise you that parent / carer consultation meetings will be open for bookings on **Monday 13th October 2025 from 8am until Friday 17th October 3.15pm**. Please follow the instructions below to book your slot via Arbor.

The Hub – Mrs Lyle and Miss Benson will contact parents to organise a suitable time with you.

Mrs Campbell -Pugh – If you have any concerns, Mrs Campbell-Pugh will be available to speak to on Tuesday and Thursday evening - but not taking actual appointments.

It is important to attend these consultations in order to find out how your child is doing, how you can help at home and to get a chance to look at their books. We really do want to work with you to give your child the best future possible, so please do sign up.

I look forward to seeing as many of you as possible at these very important consultation events.

Kind regards,
Mrs Gibbs

Instruction on how to use Arbor Portal

To book a slot you will need to have registered via the Arbor parent portal on a web browser or on the Arbor app.

<https://margaret-wix.uk.arbor.sc/>

Instructions were sent previously but if you are having difficulties or need to be resent your log in details please contact the school office as soon as possible.

Once you are logged on, you will see on the right hand side a Guardian Consultation tab. **From 8am Wednesday 29th January 2025** you will be able to click on the link and you will be able to choose a 10 minute slot with your child's teacher, once the consultation has been booked you will receive an email confirming your slot. **You may see old appointments on there – scroll down to your child's current teacher.**

More detailed information on how to book your consultation can be found on the link below:

<https://support.arbor-education.com/hc/en-us/articles/203792102-Booking-Guardian-Consultations-Parent-s-Evenings-on-the-Parent-Portal-or-Arbor-App>

High Oaks, St Albans, Hertfordshire, AL3 6EL

Tel: 01727 759232

Email: admin@margaretwix.herts.sch.uk

Headteacher: Claire Gibbs



INVESTORS
IN PEOPLE



Margaret Wix Primary School & Nursery

"Respect, Self-Belief, Curiosity, Kindness and Resilience"



High Oaks, St Albans, Hertfordshire, AL3 6EL

Tel: 01727 759232

Email: admin@margaretwix.herts.sch.uk

Headteacher: Claire Gibbs



INVESTORS
IN PEOPLE

